

FP Canada Institute™ Professional Education Program Postponement or Withdrawal Form

Name (please print)

FP Canada ID Number

I am currently enrolled in the: QAFP Professional Education Program CFP Professional Education Program

Reason for change request: Incomplete Prerequisite Education Illness Other _____
(Please Specify)

Please note that no postponements or withdrawals are permitted for the IPE course.

Postponement

Students registered in an FP Canada Institute Professional Education Program may postpone prior to program start date for a fee of \$150. The start date can be postponed to an available start date within three months from the date of the postponement request. FP Canada will confirm the new start date upon approval of this request form.

I would like to postpone my program start date to begin in the month of: _____
(enter a month within the next three months)

Method of Payment (select one):

The fee for postponing an FP Canada Institute Professional Education Program is \$150 plus applicable taxes.

Mastercard Visa
 Cheque (payable to FP Canada)

Credit Card Information (Please print card number clearly)

Card Number

Expiry Date

Name on Credit Card (Please print clearly)

Signature

Date

Withdrawal

Students registered in an FP Canada Institute Professional Education Program may withdraw from the program up to twenty business days after the program start date, subject to the refund table below.

Date of Withdrawal	Refund
More than 10 business days prior to program start date	100%
Between 10 business days prior to and 20 business days after program start date	75%
More than 20 business days after program start date	No refund

I wish to withdraw from my FP Canada Institute Professional Education Program and understand that I will receive a refund, subject to the refund table above, to my original method of payment.

Signature

Date