# Sample Resume

[First Name] [Last Name]

[Preferred Address]

[Preferred Phone and E-Mail]

LICENSES/CERTIFICATIONS

* [Licence 1]
* [Date Licensed]
* [Licence 2]
* [Date Licensed]
* [Certification 1]
* [Date Granted Certification]
* [Certification 2]
* [Date Granted Certification]

EMPLOYMENT EXPERIENCE

* [Employer 1]
* [Start Date (mmddyyyy)] – [Completion Date (mmddyyyy]
* [Position Title]
  + [Duty 1]
  + [Duty 2]
  + [Duty 3]
  + [Duty 4]
* [Employer 2]
* [Start Date (mmddyyyy)] – [Completion Date (mmddyyyy]
* [Position Title]
  + [Duty 1]
  + [Duty 2]
  + [Duty 3]
  + [Duty 4]
* [Employer ]
* [Start Date (mmddyyyy)] – [Completion Date (mmddyyyy]
* [Position Title]
  + [Duty 1]
  + [Duty 2]
  + [Duty 3]
  + [Duty 4]