

CERTIFICATION EXAM MARKER VOLUNTEER POSITION DESCRIPTION

Are you...

- A current CFP® professional looking to earn CE credits?
- An expert in the complexities of financial planning?
- Eager to contribute to and help shape your profession?

If this sounds like you, consider volunteering as a Certification Exam Marker for FP Canada's Examinations department. In this challenging and rewarding role, you'll play a vital part in evaluating the knowledge and readiness of the next generation of CFP professionals.

What to Expect?

As a marker of the CFP examination, you'll work closely with your assigned team of other CFP professionals from across Canada. You'll score a specific set of candidate responses in the CFP examination, a competency-based examination comprised largely of short-answer questions. FP Canada staff will train and effectively prepare you to conduct this rigorous and important work.

There are two CFP examination marking sessions available:

- June 7 to June 11, 2021
- June 14 to June 18, 2021

Benefits of Participating

As an examination marker, you will:

- Receive up to 20 CE credits in the Financial Planning category, up to 5 CE credits in the Giving Back category;
- Gain a deeper knowledge of the financial planning competencies that differentiate you from your peers and colleagues;
- Enhance your professional skills with complete immersion in financial planning;
- Build your resumé with activities that contribute to advancing the profession;

- Play a role in the evolution of CFP certification in Canada; and
- Network and collaborate with other CFP professionals.

Eligibility Requirements

To be eligible to take part, you must be a CFP professional and have completed the CFP examination within the past 15 years. You must have:

- An interest in examination standards;
- A willingness to work collaboratively;
- A commitment to enhancing your own skills; and
- Extensive financial planning expertise, preferably with specialty knowledge in one or more of the following areas: financial management, asset management, risk management, tax planning, retirement planning and estate planning.

Apply Now

If you are interested in this opportunity please email [Jasvir Chauhan](#), Examinations Administrator. Please include a cover letter and current resumé or CV that includes the following information:

- Current job responsibilities;
- Accomplishments in the field of financial planning and specialist expertise;
- Current or previous volunteer involvement with FP Canada;
- Any potential conflicts of interest;
- Professional references; and
- Preferred session (week of June 7 or week of June 14).

Selection Process

As an applicant, you may be asked to participate in an interview as part of the selection process. You must also be free of conflicts of interest (i.e. examination preparatory course providers or any other situation where the information discussed, or the materials used during the examination development process would be directly related to a scorer's day-to-day work). You will be expected to sign and adhere to a Confidentiality Agreement and an Acceptable Use Policy.

Don't miss out on these unique opportunities to learn new skills, meet and work closely with other CFP professionals and gain an inside look at critical steps along the path to CFP certification.

Thank you for your interest in these volunteer opportunities. If you have any questions, please email [Jasvir Chauhan](mailto:jasvir.chauhan@fpca.org).