



COVID-19 IMPACT UPDATE

March 24, 2020

FP Canada™ is actively monitoring the novel coronavirus (COVID-19) outbreak and following the advice of health experts and governments. We take the health and safety of our employees, volunteers, candidates, certificants and all stakeholders seriously. With this in mind, we've made some key decisions on upcoming FP Canada activities, detailed in the FAQs below. As this situation evolves, we will keep stakeholders updated on any changes or impacts to FP Canada activities.

If you still have questions after reviewing or need help planning your next steps, we're here to help. Reach out to us at info@fpcanada.ca or leave a voice message at 416.593.8587 or 1.800.305.9886.

June 2020 exams update

Will FP Canada be holding exams in June 2020?

In the interest of the health and safety of all Canadians, and given the current circumstances, we have made the difficult decision to cancel the upcoming June administration of the CFP® examination and QAFP™ examination.

I am registered for the June 2020 CFP exam or QAFP exam. What are my options?

All individuals who have registered for one of the June 2020 exams will be automatically enrolled for the next exam administrations:

- CFP examination on November 26, 2020.
- QAFP examination on November 27, 2020.

We are reaching out to registered June 2020 exam candidates directly.

The November date doesn't work for me; can I postpone to the June 2021 exam or withdraw and receive a full refund of the exam fees?

All candidates registered for the June 2020 CFP exam or QAFP exam will be postponed to the November exam sitting – November 26 or November 27, respectively. If you wish to postpone to a later administration or withdraw from the November 2020 exam, you can

request a full refund up until September 29, and will be subject to the standard refund policy thereafter. No refunds are permitted after October 27.

Why wasn't a remote or online proctored exam offered?

FP Canada takes the security and integrity of our exam process seriously, and the move to remote or online proctored exams would require extensive retooling. This could not be effectively undertaken in time for June, given the current environment and challenges faced by many businesses, including our exam delivery partners.

My core or advanced curriculum programs have been impacted by the COVID-19 measures. With the next exam not until November, by what date do I have to provide my core and advanced educational transcripts?

All deadlines and timelines for the November exam will now apply to candidates who are transferred from the June exam administration. Core and advanced curriculum educational transcripts are required by November 4.

FP Canada Institute™ Education Program Update

I enrolled in the Introduction to Professional Ethics (IPE) with plans to have it completed by the May 13 registration deadline for the June 2020 QAFP exam. With the exam not being offered until November 2020, do I still have to complete the IPE by May 13?

No. While we encourage you to continue with your online learning during this time, all deadlines and timelines for the November exam will now apply to candidates who were transferred from the June exam administration.

I am currently enrolled in the CFP Professional Education Program. Does the cancellation of the June 2020 CFP exam impact to my individual assignment deadlines?

The Institute's CFP Professional Education Program is designed with flexibility in mind, and students have up to one year from date of registration to complete the program. While the June 2020 exams are cancelled, program assignment deadlines remain unchanged.

For students who were tracking to the June 2020 CFP exam, and were specifically targeting submitting their final assessment by April 15th to meet the June 2020 CFP exam registration cut-off, this deadline no longer applies. You have these options:

- a) Continue to work towards the April 15th deadline to receive your grade by May 13th. If you are on track to meet this deadline, we encourage you to continue; completing the program sooner will allow you to wrap up your work here and move on to preparing for your CFP exam; or

- b) work towards the November 2020 CFP exam registration deadline; regardless of which cohort you are part of, you must submit your final assessment by October 5th, 2020 to be eligible to write the November 2020 CFP exam; or
- c) work towards your individual program deadlines.

Where feasible, we encourage you to continue your online studies to stay on track with your individual goals and timelines for achieving the CFP designation.

If you are concerned about being unable to meet an upcoming deadline, you are welcome to request an assignment deadline extension. We are here to help. To make a request, please complete a [Policy Exception Request Form](#) and submit it to info@fpcanada.ca.

If you have questions about your next steps given these recent changes, please contact us at info@fpcanada.ca and we'll be glad to discuss your individual path and help you determine how to proceed.

I've started the CFP Professional Education Program but am having difficulty staying on track given the current environment. What are my options?

We recognize these are unique circumstances and appreciate the additional demands and stresses placed on everyone during this time.

The FP Canada Institute is dedicated to providing the support and resources you need to succeed in your coursework. We'll work with you to ensure you can manage the important work of supporting your clients and your family while continuing in your studies. While the program dates and assignment due dates remain unchanged, you are welcome to request an extension.

We're here to help. To make your request, please complete [Policy Exception Request Form](#) and submit it to info@fpcanada.ca.

CFP Renewal Update

Is FP Canada extending the March 31 deadline for CFP renewals?

The deadline for CFP professionals to renew certification remains March 31, 2020. We recognize these are challenging times for everyone. If you require flexibility on payment timelines, please contact us directly at info@fpcanada.ca. We are ready to assist.